

GRAND LODGE OF FREE AND ACCEPTED MASONS OF ALABAMA MATCHING RELIEF FUND PLAN

The purpose for the Matching Relief Funds Plan is to provide supplemental financial support to Lodges under the jurisdiction of this Grand Lodge who undertakes to render monetary assistance to worthy, specifically named individuals, families, or group of people who reside within the jurisdiction of the Lodge submitting an application. Qualified recipients of aid under this Plan are defined by Edict 20.7. Money to be matched by the Grand Lodge may be raised by a Lodge conducting a community based fund raising activity, a Lodge fund raising project, collected from Lodge members or taken from the Lodge's funds.

The following shall apply to the administration of this Plan:

The Lodge may make more than one application for Matching Relief Funds but cannot receive more than \$1,000 from this plan each Masonic year. The recipient(s) may not receive money from this program more than once each year.

Lodges submitting an application must include a Lodge check made payable to the Grand Lodge of Free and Accepted Masons of Alabama in an amount not to exceed \$1,000. If approved, the Grand Lodge will make a check payable to the recipient(s) named on the application form for up to twice the amount of the check submitted by the Lodge.

Requests for matching funds must be made on the applicable application form and submitted as instructed thereon. Application forms are available from Lodge Secretaries or can be downloaded from the Grand Lodge website (<https://www.glofal.com>).

Lodges dispensing money from this Plan must ensure compliance with Edict 20.5 (No Future Act of Assistance to be Promised). Acceptance or rejection of each application will be determined by the Charitable Outreach Committee. Applications will be processed on a first received-first processed basis.

In all cases, matching funds are not assured. There may be worthy causes that are not funded. No assurance is or should be given by or to any Lodge that matching funds will be forthcoming from the Grand Lodge.

Money from this Plan is not to be used to support any charitable cause which duplicates the purpose of any other Plan currently a part of the Charitable Outreach Program, i.e. Scholarships or Emergency Fund. Matching Funds may not be given to another 501(c) (3) program.

In the event an application is not approved, the requesting Lodge's check will be returned with a letter of disapproval. Incomplete forms or claims made for purposes other than that which conforms to the rules governing the administration of the Matching Relief Fund Plan will not be considered for approval. Lodges submitting an approved application will receive a Grand Lodge check made in the name of the recipient(s). The requesting Lodge will be responsible for presenting the check.

In circumstances when the check will be made payable to the Lodge, the Lodge will be responsible to prepare and maintain detailed records as to how the funds were expended. The Lodge will be liable to present such records in the event of an IRS audit or at the request of the Grand Lodge.

GRAND LODGE OF FREE AND ACCEPTED MASONS OF ALABAMA MATCHING RELIEF FUND APPLICATION FORM

You are urged to refer to the Matching Relief Fund Plan description to become acquainted with all rules governing the administration of the Plan before submitting this form. The money you submit to the Grand Lodge to be matched can be raised by your Lodge in a community based fund raising activity, a Lodge fund raising project, collected from Lodge members or taken from the Lodge's funds. The Grand Lodge check will be made in the name of the designated recipient(s) and sent to your Lodge for presentation.

Date _____ 20____
Lodge Name and Number _____ Group _____
Name of Lodge Secretary _____
Lodge mailing address _____
Secretary's telephone No. _____ Cell phone _____
Secretaries email Address _____
Name and mailing address of aid recipient(s)

Give a brief description of the circumstances relating to the intended recipient(s):

Amount submitted to be matched by the Grand Lodge _____

Your Lodge check must not exceed \$1,000. Depending on the availability of funds, your Lodge check may not be matched 100%. Money from this Relief Plan is not to be used to support any charitable cause which duplicates the purpose of any other Plan currently a part of the Charitable Outreach Program, i.e. Scholarships or Emergency Fund.

Comments _____

Signature of Lodge WM _____
Signature of Lodge Secretary _____

Lodge Seal

This completed form along with your Lodge check, must be delivered by first class mail to: Grand Lodge of F. & A. M. of Alabama, P O Box 1070, Millbrook, Alabama 36054. Requests that are disapproved will have their Lodge check returned with a disapproval letter. The availability of funds from this Plan is a matter of charity, not an entitlement. Persons disbursing funds from this Plan are responsible for informing recipients of Edict 20.5, NO FUTURE ACT OF ASSISTANCE TO BE PROMISED.